How to Pay bill at TTC if NOT using a payment plan

1. Log into ttc portal at https://my.tridenttech.edu/my.policy

2. Click on menu on top left of screen. Various choices will come up. Click on financial life and a list of options will come up
3. Click on my account and make a payment link.

4. Click on Account Activity and Make a Payment. The student bill will come up. Select a payment method in the drop down box in the middle of the screen and then click on proceed to payment next to the drop down box.
5. Click on **Pay Now** in the bottom right of the bill.

![Payment Review Page]

Payment Review

You have chosen to pay the items below. If you agree to pay these items, click the **Pay Now** button. You will be taken to a secure web site to enter your payment information.

<table>
<thead>
<tr>
<th>Item</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Student Service Fee</td>
<td>$5.00</td>
</tr>
<tr>
<td>Total Payment Amount</td>
<td>$5.00</td>
</tr>
</tbody>
</table>

6. You are then redirected to a secure payment site. Enter the payment information.

![Secure Payment Site]

Secure Payment Site

Enter your payment information here and complete the payment process.