Greetings Parents & Families,

The fall semester has about five weeks of learning remaining including the Thanksgiving holiday later this month. We hope to admit many Charleston Bridge students to the College of Charleston this spring. Students must complete all four Charleston Bridge program requirements to be considered for spring admission. Decisions will be sent to your student’s College of Charleston email account on December 10.

We encourage you to talk with your students about their academic progress, classes, and if they expect to meet the Charleston Bridge program requirements. Students not meeting requirements or planning not to return for spring, must follow the check-out protocol with residence life and vacate the residence hall by 12 noon on December 14.

Please read the following information about the end of the semester review process and spring course registration.

If we can be of any assistance to you or your student, do not hesitate to reach out to us.

Best wishes,

Melinda (Mindy) Miley
Asst. Vice President, First Year and Bridge Student Services
New Student Programs | COLLEGE of CHARLESTON
bridge@cofc.edu | 843-953-2017
**Requirement Review Process: December 10**

At the end of the fall semester, program requirements will be reviewed to determine student eligibility to be admitted to the College of Charleston. Students will receive an email from the Office of Admissions either offering spring admission or a letter of denial on the afternoon of December 10.

The Charleston Bridge program requirements are:

- Earn a minimum of 12 transferable credit hours in the fall semester.
- Earn at least a 2.6 cumulative grade point average (GPA) for the fall semester.
- Successfully complete the Charleston Bridge Student Success Seminar (CBSSS). Successful completion includes seminar attendance, submitting seminar assignments online using OAKS, and meeting as requested with the seminar instructor or Charleston Bridge peer mentor. Students must earn a minimum of 70% of the available seminar points to meet this requirement.
- Use the College of Charleston Center for Student Learning (CSL) services at least 2 times during the fall semester.

The College of Charleston reserves the right not to admit students with reports regarding academic concerns, behavioral issues, violation of residence hall policies, involvement in illegal activities, violations of the honor code including plagiarism or submitting the work of others, or exhibit conduct that is threatening, harassing, violent, disruptive, abusive, discriminatory or causes the discomfort of others even if all program requirements are met.

Students with an outstanding bill from the fall with Trident Technical College (TTC) cannot be admitted to the College of Charleston until the balance is paid in full to TTC.

**Students Admitted for Spring 2022**

Students meeting all Charleston Bridge program requirements will receive an offer of admission from the Office of Admissions on the afternoon of December 10. Students will then receive information from New Student Programs about their spring course registration on December 14. This is a one-day, virtual registration event. The event will be held on Zoom, time TBD, and students should prepare to be available until 5:00 pm EST. Both of these emails will be sent to the students' College of Charleston email account.

The December registration event is for admitted students only, and no family programming will occur at this time. Questions can be directed to the Office of New Student Programs by email at orientat@cofc.edu or call 843.953.2017 (Hours: M-F 8:30 a.m.-5:00 p.m.).

**First Year Impact Program**

Admitted Charleston Bridge students will be a part of the First Year Impact program during the subsequent spring (2022) and fall (2022) semesters. Students sign an Impact Learning Contract during the December advising & registration event. Impact is a continued support program through the Center for Academic Performance & Persistence that provides students with a peer academic coach during each semester. Students must maintain a 2.0 cumulative GPA and earn at least 12 hours each semester. Earned hours and GPA will be reviewed at the end of the fall 2022 semester to determine if the student can continue enrollment at the College of Charleston.

Read about the Impact Program [here](#). Questions about the First Year Impact program should be directed to the College of Charleston Center for Academic Performance & Persistence (capp@cofc.edu).
Students Denied Admission for Spring 2022 - Appeal Process

If one or more of the Charleston Bridge program requirements are not met, students will be denied spring admission to the College of Charleston. Students may choose to appeal for spring admission if mitigating circumstances apply.

Please note that an appeal for admission to the College of Charleston is unlikely to be approved if a student is significantly below a 2.6 cumulative GPA or earns fewer than 12 hours during the fall semester. Instructions for the appeal process are posted on the Charleston Bridge website. Appeals must be received by 10:00 am EST on December 13.

Students will be notified by email if their appeal has been approved or denied on the afternoon of December 13. Students with approved appeals will register for spring coursework on January 6, 2022. If an appeal is denied, the student must vacate the residence hall by 12 noon on December 14. For questions about January advising and registration, contact New Student Programs at orientat@cofc.edu or call 843.953.2017.

Move Out Instructions for Not Admitted Students

Students not meeting program requirements will receive an email from the Office of Admissions on December 10 denying spring admission. Students not meeting requirements must check out with the residence hall RA or RHD and return the room key by noon December 14. All personal belongings must be removed from the room - the College of Charleston is not responsible for belongings left after this date. Once the room is vacated, the Cougar Card will no longer be active for campus dining or entry into the residence hall.

Students have the option of continuing at Trident Technical College (or another institution) in the spring. Students can apply for transfer student admission to the College of Charleston in the future if coursework is completed at another institution and transfer requirements are met. Information about transferring to the College of Charleston can be found here.

Transferring to Another Institution

Students may consider continuing at Trident Technical College; however, those planning to transfer to another institution after final grades are posted will need to contact Trident Technical College for an academic transcript to be sent to the new institution. The instructions for requesting a transcript from TTC are posted below. Students will also need to make sure that any outstanding balances with TTC are paid - a transcript will not be released if there is a balance due.
Requesting Official Transcripts from Trident Technical College

Official Transcripts only show the coursework completed at Trident Technical College. This includes Charleston Bridge coursework. Transcripts cost $10 per copy. TTC prints all official transcripts on security paper and are self-sealed. If hand-delivering an official transcript to another institution, be sure NOT to open the transcript. Call the institution to verify its policy - some colleges will not accept official transcripts from students. TTC will not release transcripts for any student who has financial obligations to Trident Technical College.

The TTC Registrar’s Office will accept transcript requests by the following means:

- **Paying by Credit Card**
  - If you have a my.tridenttech.edu portal account, you must submit your request online. Log in to my.tridenttech.edu and go to TTC Express > Academic Profile > Online Transcripts Request/Enrollment Verification. If you do not have a my.tridenttech.edu portal account, you must submit your request online.

- **Paying by Cash or Check**
  - Complete an Official Transcript Request Form. The Registrar’s Office will accept the request form by mail or in person. Be sure to completely fill in the student information and college/university address if the transcript will be mailed. This ensures that your request is processed promptly and correctly.

Unofficial transcripts of student records are unavailable online to current students via the my.tridenttech.edu student portal.

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Spring 2022 Financial Information

**Spring Tuition and Fees at the College of Charleston***:

- [Office of the Treasurer website](#)
- [Spring tuition & fees](#)
- [Contact information](#)

**Spring financial aid at the College of Charleston**:

- Office of Financial Assistance & Veteran Affairs [website](#)
- [Contact information](#)

*Spring tuition and fees are due to the College of Charleston Treasurer by January 5, 2021.*
Contacts
Charleston Bridge Program
Office of New Student Programs
(843) 953-2017

Katy Hovis
Student Liaison
(843) 574-6783

Tim Brown
Trident Technical College
Asst. VP of Academic Programs
(843) 574-6211

Laura Walker
Office of Financial Aid
Lead Financial Aid Officer
(843) 574-6559

Social Media
Please follow our various social media accounts for updates and events throughout the semester.

@cofcbridge
@CofCHasBridge
@cofccharlestonbridge

Contact us! Email: bridge@cofc.edu Website: nsp.cofc.edu/bridge